SECTION G

CONTRACT ADMINISTRATION DATA

1. CONTRACTUAL INFORMATION

Contractual interpretation and assistance may be obtained by contacting:

Contracting Officer:	AFSVC/VPC, Rebecca Atkins 2261 Hughes Ave, Suite # 156 JBSA Lackland, TX 78236-9854 E-mail: rebecca.atkins.1@us.af.mil
Contract Specialist:	AFSVC/VPCF, Jamie Escalante 2261 Hughes Ave, Suite # 156 JBSA Lackland, TX 78236-9854 E- mail: jamie.escalante.1@us.af.mil

2. INVOICES / PROGRESS PAYMENTS

Contractor shall submit the all invoices/progress payment on a standard AIA with an accompanying 3065 to the contracting office listed above for validation that work has been successfully performed after Title II or Installation CE POC has reviewed progress son site. Once validated, the contracting will send to the appropriate program office for submission to accounts payable listed below at which point the 30-day payment terms will start. Failure to provide the progress pay application AIA and 3065 to contracting will result in potential payment delays.

AFSVC/VTEA (Accounts Payable)
2261 Hughes Ave, Suite #156
JBSA Lackland, TX 78236-9854
Telephone: (210) 395-7720
Fax: (210) 395-7689
Email: ap.invoices@AFSV.net

3. PAYMENT TERMS

Air Force Services Center's preferred method of payment is NAF Purchase Card however, no added fees will be billed for utilizing this payment method. Payments can also be sent Electronic Funds Transfer (EFT) with 30 Day Net Terms payable upon validation by the Contracting Officer.

Notate on proposal which method of payment is prefered.