Guidelines for Construction Redlines

A. Color Scheme

Not utilizing the following color scheme could result in the rejection of Redlines.

Green = New/Add

Red = Remove/Delete

Blue = Move/Notes/Info (to the Drafter)

Black = Personal Notes (should be crossed off with red prior to submittal)

B. All Sets marked the same

Each Drawing set should show the same set of Redlines with no discrepancies. Varying information between sets could result in rejection of Redlines.

C. Changes Reflected in all Disciplines

All disciplines (General (G), Civil (C), Electrical (E) etc.) of the drawings in the sets should reflect changes made between disciplines. If you change a site plan it should be marked to change in all disciplines even if it is no more than a note to the drafter, telling them to reflect the previously marked drawing. When you remove a piece of equipment or revise a rack, remember to reflect the change in your single line diagrams. Etc.

D. Removing Items Not Used.

When you remove items from a drawing that were not used, be sure and cross out the detail associated.

Example of Color scheme for redlining:

