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| TASK ORDER REQUEST SUMMARY  \*\*\*SAMPLE: Document if for INFORMATION ONLY\*\*\*  Changes/updates within the terms of the main award will not require a modification |
| REQUEST DATE:  TO: MATOC Contractors  FROM: |
| RFP Number:  Task Order Title /  Park / Place of Performance: |
| The National Park Service (NPS) anticipates issuing a firm-fixed priced task order for the construction services noted below. The NPS has elected to compete the task order among the contractors previously awarded the MATOC contracts referenced above. This is a competitive Request for Proposal (RFP) and all MATOC contractors are receiving the same RFP. Accordingly, we are requesting you review the information shown below and submit your proposal by the date and time noted below. |
| Scope of Work Synopsis: |
| SPECIAL REQUIREMENTS: Acceptable site-specific and project-specific safety plan must be submitted before work begins. |
| Bonding: 100% Payment, 100% Performance IAW with FAR thresholds or as specified in the task order |
| Park / Park Unit Point(s) of Contact: Your primary point of contact for coordinating specific project details, and arranging park access, is the designated contracting officer’s representative (COR), and/or the local park unit alternate on-site representative. Do not direct questions during the RFP process to the COR they must be sent to the Contract Specialist. The COR does not have the authority to change anything in the request for proposal, including specifications and attachments. This will be done by formal amendment issued by the Contract Specialist.  COR: |
| Site Visit / Pre-Proposal Meeting: |
| Wage Rates: Construction Wage Rate Requirements (formerly Davis Bacon wage rates) are applicable under General Decision Number: |
| Estimated Task Order Cost: Total costs for all construction services is estimated to be:   |  |  | | --- | --- | |  | Less than $25,000 | |  | Between $25,000 and $100,000 | |  | Between $100,000 and $250,000 | |  | Between $250,000 and $500,000 | |  | Between $500,000 and $1,000,000 | |  | Between $1,000,000 and $2,000,000 | |
| MATOC Contract Clauses: All base contract provision and clauses apply unless noted otherwise within this solicitation and the  subsequent task order.  Additional and Revised Clauses and Provisions: |
| Selection & Award Criteria: Award will be made to the low price technically acceptable offeror whose proposal submits in detail the following:   * Price Schedule * A narrative summary describing how your company will approach, perform, and complete this project. Your proposal should include details on how your firm will perform the planning and construction and ensure codes are met. * A construction schedule demonstrating knowledge of the work restrictions, and the coordination of subcontractors. The Construction Schedule should outline the activities of the planning and construction from Notice to Proceed to Completion. * An organizational chart proposed for this project. * A list of key subcontractors and why they were chosen. Contractor may not substitute key subcontractors after award of the contract without Contracting Officer approval.   PRICE: A price evaluation will be performed to determine the reasonableness of the proposed price. Reasonableness will be determined considering other competitive prices received and comparison to the independent Government estimate. |
| Performance Period: |
| Proposal Acceptance Period: |
| Proposal Submission Requirements: All proposals must be emailed to the address below. Please confirm with me receipt of proposal.  Time:  Date:  E-Mail: |
| Additional Instructions to Offerors: |
| List of Documents, Exhibits and other Attachments: |
| If you require further assistance or have any questions please contact me at PHONE and EMAIL  Sincerely,  Contracting Officer |